

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 086  
Date: 2014-12-19  
Day: Friday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: cloudy  
**Temperature:** 7:30 am: 32°

**Noon:** cloudy  
**Noon:** 35°

**3:00 pm:** cloudy  
**3:00 pm:** 38°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
<b>General Contractor:</b>	Div. 06	GVW	Carpentry	1	4	0	5
	Div. 04		Masonry	1	2	1	4
	09 90 00		Painting	0	0	0	0
	02 41 19		Demolition	1	0	2	3
	Div. 31		Earthwork	1	1	0	2
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	1	0	0	1
	Div. 03		Concrete	0	0	0	0
<b>Subcontractors:</b>	02 08 00	A & J Demo Services	Asbestos Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrician	1	0	0	1
	22 00 00	Lapan Mechanical	Plumber	0	0	0	0
	07 31 00	Meadows Construction	Synthetic Slate Shingles	1	0	1	2
	Div. 23	Ambient Temp. Corp.	HVAC	0	0	0	0
	<b>Total:</b>			7	7	4	18

## DAILY REPORT

### Activities Today:

- 1) Mason: continuing to brick in the doorways on the north and south elevations of the meeting hall; starting to brick in basement window on west elevation; starting to remove brick infill over doorway on north elevation; continuing to demo the masonry for the opening of the new clerk's office
- 2) Demo/Labor: assisting other trades; general site cleaning; prepping subfloor in north wing of basement; covering new concrete slab with blankets
- 3) Carpenter: continuing to install 2<sup>nd</sup> floor framing; creating frame to cover the temp heater; creating formwork for the underpinning; installing the truss braces along the south wall of the meeting hall
- 4) Site Work: starting to work on the underpinning; installed formwork for underpinning concrete placement
- 5) Misc. Metals: continuing to install steel framing for 2<sup>nd</sup> floor
- 6) Roofer: continuing with the installation of the copper flashing for the water table along the north wing
- 7) Electrician: working on temp power

Copies to: Richard Montuori, Town of Tewksbury  
Ed Johnson, Town of Tewksbury  
Steve Sadwick, Town of Tewksbury  
Wayne Lawson, CBI  
Jenne dos Santos, CBI  
Kaffee Kang, Kang Architects  
Jennifer Pincus, Kang Architects  
Bob Harukewicz, GVW Inc.

# PHOTO INDEX



Photo showing carpenter installing formwork for underpinning.



Photo showing formwork in place.



Photo showing the finished slab that was placed yesterday.



Photo showing masons working on bricking in the doorway on the south elevation of the meeting hall.



Photo showing completed bricked in doorway complete with rowlock sill, ready for new window. This is on the north elevation of the meeting hall.



Photo showing two different activities: mason on the right removing masonry for the opening at the new clerk's office; and carpenters on the left laying out the rim joists for the 2<sup>nd</sup> floor.



Photo showing carpenter starting to remove masonry on the interior of the north wall of the meeting hall above the doorway, getting ready for the new window.



Photo showing basement window on west elevation getting ready to be bricked in.



Photo showing roofer installing the copper flashing on the water table along the west elevation of the north wing.



Photo showing truss brace installed along the south elevation of the meeting hall.